

**2006 Spring Conference: Income & Expenditures (147 paid attendees)
Marriott Seaview Resort & Spa
Sunday, April 23 - Tuesday, April 25, 2006**

	Attendance	Per Person Charges	Gratuuity 21%	NJ Sales Tax 6%	Total	Sunday 4/23/2006	Monday 4/24/2006	Tuesday 4/25/2006
Meal Expenses								
	----- (per person) -----							
Sunday Eve Reception-Food (4/23)	75	\$18.38	\$3.86	\$1.33	\$23.58	\$1,768.38		
Sunday Eve Reception-Drinks (4/23)	165	\$8.74	\$1.84	\$0.11	\$10.69	\$1,849.52	(costs per person est)	
Continental Breakfasts (4/24)	150	\$14.75	\$3.10	\$1.07	\$18.92		\$2,837.75	
Buffet Breakfasts (4/25)	135	\$22.95	\$4.82	\$1.67	\$29.44			\$3,973.82
Lunch (4/24)	150	\$32.00	\$6.72	\$2.32	\$41.04		\$6,156.48	
Morning Break (Mon AM)	150	\$7.25	\$1.52	\$0.53	\$9.30		\$1,394.83	
Morning Break (Tues AM)	125	\$7.25	\$1.52	\$0.53	\$9.30			\$1,394.83
Afternoon Breaks (Sun PM)	65	\$15.75	\$3.31	\$1.14	\$20.20	\$1,212.06		
Afternoon Breaks (Mon PM)	150	\$12.50	\$2.63	\$0.91	\$16.03		\$2,404.88	
Hospitality Suite (4/23)	not tracked	\$964.23	total			\$964.23		
Hospitality Suite (4/24)		\$1,028.17	cost				\$1,028.17	
Monday Eve Transportation to Atlantic City	100	\$14.00			\$14.00		\$1,400.00	
Monday Eve - Dinner at Carmines	110						\$7,497.00	
Total - Meals (per person)						\$5,794.19	\$22,719.11	\$5,368.64
Paid Attendance						54	147	144
Total - Meals & Events Expenses							\$33,881.94	
Amount Budgeted for Meals & Events							\$30,708.89	
Cost per attendee (147) for Meals & Events							\$230.49	

<u>Other Expenses</u>	<u>Budget</u>	<u>Actual</u>
Pre-conference Expenses	\$1,500.00	\$1,060.48
Program Planning Committee Telephone Conferences		\$543.87 (we need to budget for this for 2007 conference)
Reimbursement of 1/2 of fees for people who donated AV		\$275.00 (we have to decide if this becomes standard practice)
Audio Visual Rentals, Room setups	\$6,500.00	\$8,099.62 (try if possible to lower the costs paid to hotel for AV)
Speaker travel reimbursements		\$750.73 (NCURA National will reimburse up to \$500)
Executive Board Meeting (4/14/06) - 15 hot breakfasts	\$450.00	\$375.17
Books/Printing/Duplication/CDs	\$4,500.00	\$3,667.58
Miscellaneous (plaques)	\$700.00	\$357.48
Total - Other Expenses	\$13,650.00	\$15,129.93
Cost per attendee to cover other (147 attendees)	\$109.20	\$102.92

Total Conference Expenses	\$49,011.87
Total Cost per Person	\$333.41

Income from Registration Payments	\$47,290.00
Reimbursement from NCURA for Speaker	\$478.42
Total - Credits	\$47,768.42

Registration Refunds, Membership Payments to NCURA	\$815.00
Expenses Above: Meals, Events, Other	\$49,011.87
Total - Debits	\$49,826.87

Grand Total for Spring Conference	-\$2,058.45
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Prepared by Marjorie Zack, Treasurer
12/16/2008