

**NCURA Region II Spring Meeting
Nassau Inn
Princeton, NJ
Business Meeting Minutes
Monday, April 26, 2010
12-1:30 p.m.**

1. Opening of the Meeting – (Joseph Sullivan, Carnegie Mellon University, 2010 Chair)

Joe thanked the sponsors, exhibitors and advertisers. He also thanked all new members attending, and introduced the 2010 Regional II officers.

2. Thanks to 2009 Officers - (Joe Sullivan)

Joe thanked the out-going officers, and presented them each with a gift of appreciation.

3. Congratulations to the First Regional Travel Award winners (Joe Sullivan)

Christie Johnson from Johns Hopkins University and Jeannine Zuber from The Commonwealth Medical College were the inaugural recipients of the Regional Travel Awards. Joe presented each with a certificate.

4. Nominating and Leadership Development Committee Report – (Betty Farbman, New York University on behalf of Ann Holmes - Member of the Nominating and Leadership Development Committee)

Betty mentioned that there will be some changes in the LDI program as of the next cohort of participants, members wishing to join the program may self-nominate. National leadership is coming up with ways to encourage people to run for national office, as well as ways to encourage people to nominate worthy recipients for national awards such as the Carrabino.

5. NCURA Board of Directors Report– (Brenda Kavanaugh, University of Rochester)

Brenda noted that the National meeting will be back at the Hilton in November after a year away. She said that the traveling workshops have been very popular. FRAII had an increase of 200 attendees, to 711. Two institutions were receiving MRA (Masters of Research Administration) implementation grants. There is a website advisory group that will be charged with starting the update of the National website. And finally, Brenda mentioned that her term will be up at the end of the year, that was a great experience and everyone should think about doing it.

6. Thank you to all 2010 Volunteers – (Martin Williams, William Paterson University, 2010 Chair Elect)

Martin recognized the Region II volunteer committee, the current and former officers, and all volunteers, both those on the Spring Meeting Program Committee as well as those who volunteered at the meeting itself.

7. Presentation of the 2010 Region II Distinguished Service Awards – (Martin Williams)

Martin introduced Jill Frankenfield and Jeff Richardson, who introduced Antoinette Lawson.

Martin introduced Robert Dr Martino, PhD.

8. Update on By-Laws and Administrative Procedures (Alex McKeown, The Johns Hopkins University, 2009 Region Chair)

The By-Laws committee finished the documents, and the email was sent out to Region II membership to review the revised By-Laws and new Administrative Procedures. Alex reminded everyone to vote.

9. Review and Approval of Previous Meeting's Minutes – (Anne E. Albinak, The Johns Hopkins University, Secretary)

Anne explained that copies of the minutes from the business meeting at last October's National Meeting were placed at each table; a motion was made to accept minutes, motion seconded, carried, none opposed. Minutes were accepted.

10. Regional Treasurer's Report and PDC update – (Holly Benze, The Johns Hopkins University, Treasurer)

Treasurer's report: copies of the last treasurer's report have been placed at each table, as everyone can see, finances are fine.

PDC update: Holly said that there are openings available on the PDC, look out for the call which should be coming out shortly. Since NCURA is trying to be as green as possible, finding media such as the direct-to-DVD method is important. Also, there's a new initiative of threaded delivery.

11. Future Meeting Sites – Announcement - (Holly Benze)

Holly announced that the 2011 Regional meeting will be in NYC, there are currently 3 hotels we're looking at, and the 2012 Regional meeting will be in Gettysburg, PA. She asked people to start thinking about possible sites for 2013.

12. Final Comments – (Jared Littman, St. John's University, 2010 Program Chair)

Jared thanked everyone for coming, reminded everyone of the activities coming up, and introduced Cheryl Williams as the 2011 Program Chair.

Each member of the 2010 Spring Program Committee received a hearty "thank you" and a plaque in appreciation for their hard work.

Respectfully Submitted,

Anne Albinak, Secretary
Region II