

## NCURA Region II

### Steering Committee Minutes Tuesday, April 27, 2010 7:00a.m. –8:00 a.m.

Attendees: Alexandra McKeown, Cheryl Williams, Jared Littman, Holly Benze, Martin Williams, Anne Albinak, Mary Holleran, Brenda Kavanaugh, Joseph Sullivan.

Joe called the meeting to order at 7am.

#### 1. Review and approval of minutes from the October SC meeting – Anne

Anne presented Diane's minutes from the October meeting, a motion was made to accept minutes (Alex), seconded (Holly), motion carried, none opposed. Minutes were accepted.

#### 2. National meeting update – Joe

National Travel Awards – Alex will give Joe templates for the award process.

Business Meeting – usually on Tuesday morning, will be getting an additional 15 minutes this year. We'll do another raffle with gifts from different states, there might be another fundraiser to benefit a food bank.

#### 3. Discussion on website - Anne

Brenda says we shouldn't have a problem with updates to our website, even though National is working on an extensive re-do (dave will be talking about it) website advisory group is appointed by national and are hiring an outside company to advise. Regional website payment currently at 700 per year; once we know about how if we change content management might have to raise or lower that fee paid. Brenda suggested contacting the people getting hired by the national, we should check in with Myrta to get the info. National might be doing the same kind of thing with document databases as we're going to do with wordpress.

#### 3. Regional Meeting Site Selection updates for 2011/2012/2013 – Holly

2011 – New York City, NY – have three hotels will get quotes from

2012 – Gettysburg, PA

2013 - ????

The three hotels in NYC are the Millenium - NY Helmsley and Park Central. We might have to "assist in pain" make a lower price since NYC is more expensive. Maybe selling t-shirts would help raise funds?

For Gettysburg, Martin thought that switching the dates to the back end of the week (Wed-Friday) for our regional meetings might be something to consider. Since Gettysburg is a resort destination, might be perfect to try it then so people could stay the weekend if they desire. Martin & Joe will both be visiting Gettysburg in the near future; will get back to the group w/impressions.

2014 might be in DC

#### 4. National Updates

Board Update – Brenda for Betty/N&LDC - Brenda

FRA in Texas was great 701 registrants. National wants to standardize evaluations – will be able to judge presenters and if they get a bunch of bad reviews, won't use them anymore. The first MRA grants fizzled, next two will be awarded soon. LDI will be all executive leadership in the future - will be looking for regional officers to fill the program. Alex thinks we need to have a regional LDI, others agreed. DRA – going REALLY well. At the national meeting this year, there will be a tailgate party instead of formal dinner. This year will be the last year for the band. Hotel price for national meeting after next year might be prohibitively expensive after next year.....might move it around; more to come.

PDC- Holly

PDC is currently concentrating on threaded deliveries; currently doing one for departmental administration. There was a televised March presentation.

They're working on new videos –PUI cradle-to-grave.

A green issue of the NCURA magazine – will come out electronically only this summer, about being paperless.

Volunteer Initiatives – Martin

David's looking at really concentrating on database on volunteers, both nationally and for regional and getting membership info – who's joining and dropping out - quicker to the regions. National also wants to help regional committees learn how to recruit and train volunteers too.

Anne suggested that maybe we should have chairs of committees not be elected members so they have a little more volunteer time to get things done. We maybe need to give people things to be responsible FOR and hold them to it. National has started to send letters to really outstanding volunteers' bosses; Brenda said, maybe we should do that too? Anne said possibly do a regional volunteer of the year award?

5. N&LDC Nominations – Martin

Soliciting Names – different possibilities were discussed.

6. Open Committee Positions – Martin

Discussed the number of open positions:

Steering Committee (3)

Nominating and Membership Development Committee (1)

Communications Committee (1)

Volunteer Committee (2)

6. 2010 NCURA Awards

Cheryl suggested that we should be thinking more about this, send our candidates...we should send out email to everyone in the region and make a more coordinated effort to get our region represented in candidates.

7. Proposed updates to Region II Bylaws/Policy and Procedures– Alex

Alex will encourage people to vote at the meeting today - mostly "yes" so far. Alex suggests that a standing committee that works on the sorts of initiatives such as bylaws. Maybe set up an ongoing special initiative committee to keep up bylaws, etc.

8. Discussion on how this year's Regional meeting is progressing

Maybe in the future do guidelines for rooms for regional meeting. Some problems with hotel but they're okay for being a little limited and friendly.

Meeting adjourned 8 a.m. exactly.

Respectfully Submitted,

Anne Albinak, Secretary  
Region II