

# NCURA REGION II 2018 REGIONAL MEETING TRAVEL AWARD NOMINATION FORM

**Region II Fall Meeting**  
**Wheeling, WV**

**October 21 – October 24, 2018**

**Award:** Two travel awards of \$1,000 will be awarded to Region II members to reimburse recipients for the cost of registration, travel, hotel or related expenses. Recipients are selected based on nominations received by the deadline and considered by the Region’s Leadership Development and Nominating Committee and the Steering Committee. In addition to attending the Region II Fall Meeting, recipients must provide a report of their experience at that meeting and a reimbursement request before the Travel Award will be paid.

**Eligibility:** Nominees must be research administrators from the Region II geographic area who have never attended a NCURA Regional Meeting. Nominees are not required to be members of NCURA at the time of nomination, but will be required to join as part of the registration fee for the meeting; self nominations are permitted.

**Process:** Complete and submit this form with a letter of support from the nominee’s supervisor to Timothy Schailey, Chair, Leadership Development and Nominating Committee (timothy.schailey@jefferson.edu), by **5:00 P.M. EST Friday, September 14<sup>th</sup>, 2018**. Nominees will be notified by **Friday, September 28, 2018**.

**LATE APPLICATIONS WILL NOT BE ACCEPTED**

**Nominee information:**

Name:	
Title:	
Department:	
Organization:	
Address	
Telephone:	
E-mail address:	
Time in position:	

**Individual making the nomination (self-nominations are permitted):**

Name:	
Title:	
Department:	
Organization:	
Address	
Telephone:	
E-mail address:	

**Letter of Support from Supervisor:**

Name:	
Title:	
Department:	
Organization:	

Description of nominee's current responsibilities.

Describe how this award will benefit the nominee.

Describe how this award will benefit his/her institution.